



**REQUEST FOR PROPOSALS**  
**SIX NATIONS OF THE GRAND RIVER LIFELONG LEARNING TASKFORCE**  
**EDUCATION SUPPORT SERVICES MAP**

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**PURPOSE:**

The Six Nations Lifelong Learning Taskforce is seeking the services of a consultant to research the various education-related services which support students in schools, including spiritual, social, mental health, behavioral, and physical components, to support the development of recommendations on a K-12 education system at Six Nations of the Grand River.

**BACKGROUND:**

In early 2018, Six Nations of the Grand River established a Lifelong Learning Taskforce (LLTF) that reports to the Six Nations Elected Council and the community as a whole. The LLTF is mandated to explore options and make recommendations on a world-class lifelong learning (education) system that is based on language and culture for Six Nations of the Grand River. The LLTF builds on previous activity in this area and works with community members, internal entities and external partners to:

- review the current education system,
- review and refine the draft model and costing developed in an Education Study<sup>1</sup>,
- conduct research on areas where no baseline information is currently available,
- establish a plan to work towards a future lifelong learning system that meets the needs of our learners and the community as a whole.

The LLTF includes representation from all facets of the community including, but not limited to:

- Representation from schools (federal and non-federal)
- Six Nations Elected Council
- Six Nations Polytechnic
- Six Nations Lands and Resources
- Six Nations Language Commission
- Six Nations community representatives
- Six Nations Social Services
- Six Nations Health Services
- Grand River Employment and Training
- Ogwehoweh Skills and Trades Training Centre
- Grand River Post-Secondary Education Office
  
- Six Nations Police

The Taskforce has engaged and will continue to engage a broad spectrum of the population at Six Nations including students, parents/caregivers, Elders and Traditional Knowledge Holders, Teachers (federal, non-federal and provincial), Education Specialists, relevant consultants (i.e. lawyers, economists).

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<sup>1</sup> Titled “Six Nations Education Study” accessible at <https://snlifelonglearning.ca/reports/>

The LLTF is led by a Core Team and is provided administrative and coordination support by the Lifelong Learning Education Coordination Office (ECO).

**SCOPE OF WORK:**

**The consultant will work with the ECO & LLTF, under the direction of the LLTF Core Team to:**

1. Review the current landscape of education-related services provided to Six Nations students including, but not limited to, special education-related services (speech pathology, occupational therapy, physical therapy), school health services, and social work services. This review must include:
  - the name of the entity and the location of the entity that provides the service
  - the number of students they provide services for
  - the number of employees who provide the service
  - the overall cost associated with the service provided
2. By engaging frontline staff and educators within Six Nations schools, assess challenges, the quality of service offerings noted in the findings from #1. Develop criteria for quality assessment with success rates and milestones, and recommend a process for streamlining services.
3. Create an interim report for the Six Nations Lifelong Learning Taskforce which summarizes the findings from #1-2.
4. Research best practices including provincial methods/process as it relates to education-related service offerings in other districts, and identify any education-related service gaps that may exist as it relates to Six Nations students. Need to identify gaps and find a better way to service students.
5. Develop a final report that outlines the findings of #1-3 above and includes options for consideration by the Six Nations community.

The Final Report will be presented in the following structure:

**-Executive Summary;** Phase 1 -Current state assessment and future state visioning, Phase 2 -Signature requirements and user journey maps, and Phase 3 -Transformation solution and high-level roadmap.

**-Project Goals;** **1.** Understand the current state of various education-related services which support students in school, including spiritual, social, mental health, behavioral, and physical components including needs and gaps, within the K-12 sector **2.** Develop processes and mechanisms for high-level requirements for current and desired future state user journey maps **3.** Determine the strategies and operations and high-level transformation roadmap for further integration.

**-Research Conducted;** Will include a variety of different organizations across the Six Nations community. Research will include interviews, literature review, surveys, and case studies to shape an Haudenosaunee and Western braiding education integration strategy that will be recommended in the final report.

**-Findings;** Provide a summary of findings from the research completed, organized within the subheadings ***What's Working Well, What's Not Working Well, and Where We Want to Go.***

**-Recommendations;** A high-level **Integration Roadmap** that **spans across three phases over the next five years** has been established. It starts with approximately **3-6 months** of mobilization period (phase 0), followed by **6-12 months** in the remediation phase (Phase 1). Next, it moves to the partial integration phase (Phase 2) for two years before getting into the full integration phase (Phase 3) for **additional 2-3 years.**

**-Rationale;** State specific research/findings that justify each individual recommendation.

#### **WORKING RELATIONSHIP:**

- The consultant will work in conjunction with the ECO to facilitate planning, preparation and development of all deliverables.
- The work of the consultant will be directed by the ECO – Education Manager/Acting Manager and the LLTF Core Team.

#### **DELIVERABLES/TIMEFRAME:**

The following deliverables and timeframes must form the basis of the RFP response for this project:

1. Provide a signed service contract with all deliverables identified by January 9th, 2023.
2. Proposed work plan identifying planning, facilitation, developmental process and completion of deliverables.
3. A budget inclusive of consultant's fees for completing the following:
  - Projected Start Date – January 9th, 2023
  - Interim Report – February 6th, 2023
  - Final Report – March 6th, 2023
  - Presentation of Findings - budget for 2 (1) hour presentations in Spring 2023

#### **GENERAL INFORMATION TO BIDDERS:**

- The Lifelong Learning Education Coordination Office will not be responsible for any costs associated with the preparation and/or submission of a Proposal.
- Final reports and materials produced through this contract are the property of the Lifelong Learning Education Coordination Office.

- Proposals must include a fixed price for the services and expenses herein described and are not to exceed **\$30,000**.

**PROPOSAL EVALUATION:**

The Lifelong Learning Education Coordination Office will evaluate responses based on the following criteria:

- Quality and completeness of the proposal,
- Understanding and relevance to the Scope of Work outlined,
- Capacity of the applicant to undertake the project,
- Knowledge/Understanding of Six Nations historical and contemporary context,
- Appropriateness of the project outline, timelines and budget,
- Experience working with Six Nations of the Grand River.

**The Lifelong Learning Education Coordination Office reserves the right to:**

- Reject any or all proposals received;
- Enter into negotiations with one or more applicant(s) on any aspects of the proposal;
- Accept any proposal in whole or in part;
- Cancel, modify or reissue this document at any time;
- Verify any and all information provided in the proposal.

**PROPOSAL SUBMISSION PROCESS**

1. You are invited to submit a proposal submission outlining your understanding of the requirements for this project, including objectives, scope of work and how you will achieve the deliverables.
2. The proposal should not be a restatement of the information contained in the Scope of Work, but should demonstrate a fundamental understanding of the tasks outlined and a description of how the resources that you will provide will be able to achieve the deliverables. A brief work plan/methodology must be included describing what activities will be undertaken to complete the project deliverables.
3. Your budget outline must include a breakdown of activities by resource; number of days allocated and per diem costs.

**DUE DATE:**

***Submissions marked “EDUCATION SERVICE MAP” must be received by 5:00 pm on December 21st, 2022. Proposals received after this time will be returned unopened.***

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Direct submissions via email to:

Clinton Powless, Six Nations Education Finance Analyst  
[clintonpowless@sixnations.ca](mailto:clintonpowless@sixnations.ca)

FOR ADDITIONAL INFORMATION, PLEASE CONTACT Clinton Powless:  
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